

Circular to club District Commissioners

Barwon Zone Certificate Testing 2017

All District Commissioners are reminded of the PCAV council directives that:

- Prospective “A & “H” Efficiency Certificate candidates must be assessed at least 6 months prior to the practical test, this is done by the State Coaching director
- All “B” Candidates must be assessed at least 6 months prior to their practical test. This is completed by the zone appointed assessor

Candidates are provided with written feedback after assessment to ensure candidates have time to work on any areas that may need improvement prior to testing dates and to allow for extra time if that is required. This is to minimize disappointment at testing time.

D.C.s are therefore requested to advise in writing to either the Zone Chief Instructor (Maxene Argento) or Zone Examining Secretary (Sharon O’Halloran) of possible candidates – “A” – 12 months and “B” 6 months prior to nomination dates so a suitable time and venue can be arranged.

Schedule of Test Fees

“A” & “H” \$50 per candidate, plus \$50 examiners fee

“B” \$30 per candidate, plus \$30 examiners fee

“K” \$20 per candidate, plus \$25 examiners fee

“C” \$10 per candidate, plus \$20 examiners **fee per 4 candidates or part thereof**

All monies of “A”, “H”, “B”, “K” candidates are per candidate

- All cheques are to be made payable to BARWON ZONE INC. or “B, K & C” testing
- All “A & H” testing monies/cheques should be made payable to Pony Club Association of Victoria.

Certificate Dates to Remember for 2017

NO LATE CANDIDATE FORMS SHALL BE ACCEPTED & these are to be MAILED and received by the due date listed below; PLEASE check the address as ZES will be away from end of May until the end of August 2017

“A” & “H” Nominations

- To the Zone Examining Secretary by **Friday 22nd September 2017**
- **Completed Worksheet** to be done & received by ZCI (Maxene Argento 1226 Mt Mercer Road Shelford Vic 3329) **before December 2nd 2017**
- Practical test at a time to be advised

“B” & “K” Nominations

- To Zone Examining secretary by Friday 5th of May or Friday 6th October 2017
- **Completed worksheets** to be received by 1st July or 2nd December (*Maxene Argento 1226 Mt Mercer Road Shelford Vic 3329*)
- Practical tests to be advised

C nominations will not be accepted unless accompanied by completed C checklist and all signed forms & cheque or proof of direct debit transfer

To the Zone Examining Secretary by **Friday 10th February 2017** (Sharon O'Halloran
105 Minns Road Little River 3211)

- C Practical tests March 18th & 19th or 25th & 26th March 2017

To Judy Winter by **Friday 16th June 2017** (50 Connies Lane Modewarre 3240)

- C Practical tests August 12th & 13th or 26th & 27st 2017

INQUIRIES

All inquiries relating to certificate testing should be directed through the DCs to:

- Zone Chief Instructor: Maxene Argento Ph 5281 3385, margento@activ8.net.au
(testing procedures or requirements)
- Zone Examining Secretary: Sharon O'Halloran Mob: 0400 104 086,
ps.ohalloran@bigpond.com (scheduling and timing of tests)

All dates are subject to alteration, & if so, notice will be given of any changes

Please note that nomination forms are on the Barwon zone website and the pcav website

Forms required are:

- Official PCAV Declaration form
- Official PCAV Application form
- C Certificate check list for all C Candidates (found in candidate's work book/sheets) for all C nominations
- Cheque or money transfer to Barwon Zone with receipt
- Barwon Zone bank details:

bsb: 633 108

acct: 1179 08897

Account name: PCAV BARWON ZONE INC

Please include a relevant note to indicate which club and certificate testing payment and include receipt number with paper work sent to ZES/ Judy Winter.

**Zone Examining Secretary (ZES):
Sharon O'Halloran
105 Minns Road Little River 3211
ps.ohalloran@bigpond.com**

**Judy Winter (Covering for ZES 31/5/17 - 31/8/17)
50 Connies Lane
Modewarre 3240 ph: 5266 1523 (NO email)**

**Zone Chief Instructor (ZCI):
Maxene Argento
1226 Mt Mercer Road Shelford 3329
margento@activ8.net.au**

Please find below a listing of the relevant dates for certificate testing Barwon Zone, 2017 and the contacts. These are for inclusion on the Barwon Zone Calendar for 2017. ALL paperwork MUST BE MAILED

C Certificate closing date for March testing dates:

Friday 10th Feb 2017;

To ZES: 0400 104 086, ps.ohalloran@bigpond.com

C Certificate testing dates March 2017 (last opportunity for any eligible riders aged 14 or over to compete at state competitions)

Sat/Sunday 18th & 19th March 2017

Sat/Sunday 25^h & 26th March 2017

To ZES: 0400 104 086, ps.ohalloran@bigpond.com

B & K Nomination closing dates

Friday 5th May 2017: to ZES ps.ohalloran@bigpond.com

Completed Work sheets due 1st & 2nd July 2017

MAILED to ZCI , enquiries, ZES prior to June or to ZCI after June 2017

C Certificates closing date for August testing 2017

Friday 16th June 2017

To : JUDY WINTER; 50 Connies Lane Modewarre 3240 5266 1523

C Certificate August Testing dates

Sat /Sunday 12th & 13th August 2017

Sat/Sunday 26th & 27th August 2017

To: JUDY WINTER: 50 Connies Lane Modewarre 3240 5266 1523

A & H Certificate nomination 2017

Friday 22nd September 2017

To ZES: 0400 104 806, ps.ohalloran@bigpond.com

B & K nominations closing date

Friday 6th October 2017

To ZES: 0400 104 086, ps.ohalloran@bigpond.com

A & H completed work sheets to be done and received by ZCI by 2nd December 2017

Enquiries to ZCI or ZES: 0400 104 086, ps.ohalloran@bigpond.com

B & K completed work sheets to ZCI by 2nd & 3rd December 2017

Enquiries to ZES: 0400 104 086, ps.ohalloran@bigpond.com

ZES: Sharon O'Halloran, 105 Minns Road, Little River 3211

ZCI: Maxene Argento; 1226 Mt Mercer Road, Shelford 3329

**JUDY WINTER: covering for ZES FROM end of May until end of August
50 Connies Lane Modewarre 3240**